Mr. Duckett

19 October 1967

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Arrangements for Polaroid Corporation Briefing

Arrangements have been made for the trip to Boston on Friday morning as follows:

a. DDS&T party will consist of:

Mr. Carl Duckett Mr. Robert Chapman

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b. Group will depart from Washington National Airport at 0730 on American Airlines, Flight 516, arriving at Logan Airport at 0845.

Party will assemble at Headquarters Building at 0615 and leave from the Garage at 0630 in Mr. Duckett's car -- has been alerted.

c. First Class reservations have been made for the flight and there should be ample room for briefing materials to accompany DDS&T party.

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d. Upon arrival at Logan Airport in Boston, has arranged for two cars to meet the group and drive them to the Polaroid Corporation, to arrive there for the 0930 appointment.

## Departure:

- a. Reservations have been made on Northeast Airlines, departing Logan Airport at 1650 for a non-stop flight to Washington National Airport, arriving at 1805.
- b. Arrangements for departure from the Polaroid Corporation will be dependent on instructions given by Mr. Duckett on arrival in Boston. He will advise the Security Officers what time he would like to leave the Polaroid Corporation to reach Logan Airport by approximately 1600.

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SUBJECT:	Arrangements	for	Polaroid	Corporation	Briefing
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	c.	Upon	arrival	at	National		Group	will	be	met	by	
and	driven	back to	) Headqu	ar	ters Buil	din	g.				•	

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(NOTE: will be going to and from National Airport in his own car.)

- d. Northeast Flight has no First Class accommodations -it is an economy flight, however, arrangements have been made for seating together -- three on one side, and two on the other side of the aisle.
- e. Mr. Chapman had advised that the briefing materials will consist of boards, slides, and probably vu-graphs. These will be deposited by ORD tonight in the OSA Mr. Chapman walk 1A designate one of the ORD members to see that they are brought down to the car in the Garage at 0615 on Friday morning.

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Distribution:

Adse

1 cy - Mr. Chapman

2 cys - ORD

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car for the others in ORD. Would you like to have anyone ride with you, i.e., Bob Chapman.

As soon as I have firm information I'll call you.

Mr. Duckett

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Aerocommander Availability

Carl:

I have been in touch several times on the Aerocommander situation. The mechanics are still working on both engines of the Gulf Stream and will not know if they will have it back in shape until tomorrow morning (Thurs). Thus, they are unable to give us an answer on the availability of the Aerocommander until that time.

I have talked with OSA, who has assured me that he will be able to get tickets for the Friday morning flight for your party of six to leave at 0730 from National Airport.

I have made arrangements for you to be met at Logan Airport in Boston and driven to the Polaroid Corporation. Also, you will be picked up at the Company and driven back to the Airport at whatever time you say.

I saw Bob Chapman a few minutes ago and he and the ORD Group would like to pick up their materials Friday morning and have transportation to the Airport. Do you plan to leave from the Building, and if so, would you like to have alerted. I will arrange for a (over)

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Mr. Duckett

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Carl:

You have the word that the Aero Commander can be available for Friday. We will have to bump OTR who has reserved it for that day, but this trip obviously takes priority. We will need some information at this time for planning purposes, and later on would appreciate any further details you may have:

- a. Place of meeting this is required to allow for travel time from the Boston Airport to destination.
  - b. Time of departure from meeting place.

As I mentioned to you earlier, the cost will be \$100.00 per hour for the aircraft. It can accommodate six passengers and the travel time from Washington to Boston is approximately Just for record purposes, may we have the names and offices of the five passengers.